

**KING OF PRUSSIA MALL – SHORT TERM LEASING PROGRAM  
TENANT REPORT OF MONTHLY GROSS SALES**

This report is due by the 5<sup>th</sup> of each month

FORWARD ONE COPY TO:  
KING OF PRUSSIA MALL MANAGEMENT OFFICE  
Suite 2700, 160 N. Gulph Road, King of Prussia, PA 19406  
RETAIN ONE COPY FOR YOUR FILE

TENANT DBA NAME: \_\_\_\_\_

LOCATION: (CHECK ONE) \_\_\_ PLAZA \_\_\_ COURT \_\_\_ PAVILION

\*TENANT LEASE NUMBER:

\_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_

\*9 or 10-digit Lease No. can be found in upper right-hand corner of your Lease Agreement.

**MONTHLY GROSS SALES**

MONTH OF: \_\_\_\_\_ 20 \_\_\_\_

**ATTACH YOUR DAILY REGISTER TAPES OR  
PRE-PRINTED NUMBERED RECEIPTS, IN  
CONSECUTIVE ORDER, AS PROOF OF YOUR  
REPORTED SALES.**

**Tenant must complete this  
PERCENTAGE RENT COMPUTATION**

MONTHLY GROSS SALES \$ \_\_\_\_\_

(LESS BASE) - ( \_\_\_\_\_ )

= EXCESS SALES \_\_\_\_\_

X % RATE X \_\_\_\_\_ %

= OVERAGE RENT DUE\* \$ \_\_\_\_\_

\*Please attach your Certified Check for any Overage Rent due and submit with this Report to Mall Management Office.

I certify that the information contained hereon is documentation of Gross Sales earned for the reported period:

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

This report is due by the 5<sup>th</sup> of each month

FORWARD ONE COPY TO MALL OFFICE  
RETAIN ONE COPY FOR YOUR FILE

For Office Use Only:

Simon Lease No. \_\_\_\_\_

Simon DBA # \_\_\_\_\_